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**[HTTP://WWW.SFDPH.ORG](http://www.sfdph.org)**

**AGENDA**

**HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING**

**Tuesday March 7, 2023 2:00 p.m.**

**101 Grove Street, Room 300**

**San Francisco, CA 94102 & via Webex**

Members of the Health Commission Finance and Planning Committee will attend this meeting in-person. Members of the public are invited to observe the meeting in-person or remotely online using this link: <https://sfdph.webex.com/sfdph/j.php?MTID=md1688d26808b17ebeeafa3025209fa767>. Everyone attending the meeting in person is encouraged to wear a mask throughout the meeting.

Public comment is allowed in relation to each agenda item, and the Secretary of the Health Commission will indicate when public comment is to occur for each item when not listed on the agenda below. Each member of the public, whether attending remotely or in person, may address the Commission for up to three minutes. Members of the public attending the meeting in person will have an opportunity to provide public comment on every item. In addition to in-person public comment, the Health Commission Finance and Planning Committee will hear up to 20 minutes of remote public comment on each agenda item. The Health Commission will hear remote public comment on each item in the order that commenters add themselves to the queue to comment on the item. Because of the 20-minute time limit, it is possible that not every person in the queue will have an opportunity to provide remote public comment. Requests to include a maximum of 150 word written public comment in the meeting minutes can be made at [healthcommission.dph@sfdph.org](mailto:healthcommission.dph@sfdph.org). Remote public comment from people who have received an accommodation due to disability, as explained on page 3, will not count toward the 20-minute limit. Instructions for providing remote public comment can be viewed on page 5 of this meeting agenda.

Committees of the Health Commission consist of three members of the Commission. If a quorum of the Health Commission is present, it constitutes a Special Meeting of the Commission. If additional commissioners attend the meeting of a committee creating a quorum of the full Health Commission, they may participate in the discussion on an item on the agenda but may not vote with the members of the committee. The committee's recommendations shall be reported to the full Health Commission for discussion and possible action. The Health Commission Secretary shall make a note of the presence of the additional commissioners in the minutes, and discussion shall be limited to items noticed on this agenda.

Commissioner Cecilia Chung, Chair  
Commissioner Edward Chow, MD, Member  
Commissioner Tessie Guillermo, Member

1) **CALL TO ORDER**

**RAMAYTUSH OHOLONE LAND ACKNOWLEDGEMENT**

The San Francisco Health Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush (rah-my-toosh) Ohlone (O-lon-ee) who are the original inhabitants of the San Francisco Peninsula. As the Indigenous stewards of this land, and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

2) **FOR ACTION:** **APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF FEBRUARY 7, 2022**

*\*Minutes of the meetings of February 7, 2022*

3) **FOR ACTION:** **MONTHLY CONTRACTS REPORT**

(Dean Goodwin, SFDPH Business Office)

*\*Health Commission March 2023 Contracts Report*

4) **FOR ACTION:** **REQUEST FOR APPROVAL OF A NEW CONTRACT AGREEMENT WITH HELUNA HEALTH WORKING IN CONJUNCTION WITH DPH CPHR (CENTER FOR PUBLIC HEALTH RESEARCH), TO PERFORM IMPLEMENTATION OF BLISS (BRIEF LONGITUDINAL INCIDENT SENTINEL) PROJECT WHICH IS A FEDERALLY SUPPORTED RESEARCH PROJECT, FUNDED BY A FEDERAL GRANT FROM THE NATIONAL INSTITUTE OF HEALTH. THE TOTAL PROPOSED AGREEMENT AMOUNT IS \$870,805 WHICH INCLUDES \$770,505 FOR PROGRAM COSTS AND A 12% CONTINGENCY OF \$93,300, FOR THE TERM OF 4/1/2023 THROUGH 7/31/28 (4 YEARS AND 3 MONTHS)**

(Phillip Coffin, Director, Center on Substance Use and Health)

5) **FOR ACTION:** **REQUEST FOR APPROVAL OF A NEW PROFESSIONAL SERVICES AGREEMENT, WITH NICOS CHINESE HEALTH COALITION TO PREVENT OR REDUCE THE IMPACT OF PROBLEM GAMBLING THROUGH EDUCATION, AWARENESS-BUILDING AND CONSULTATION. THE TOTAL PROPOSED AGREEMENT AMOUNT IS \$3,000,000 WHICH INCLUDES A 12% CONTINGENCY FOR THE TERM OF 07/01/2021 THROUGH 06/30/2026 (5 YEARS)**

(Jenny Hua, BHS Older Adult SOC Director)

6) **FOR ACTION:** **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH CAREPORT HEALTH LLC, IN THE AMOUNT OF \$1,000,000, TO SECURE PATIENT CHOICE REFERRAL LIST SERVICES FOR THE DEPARTMENT OF PUBLIC HEALTH FOR THE TERM OF MARCH 1, 2023 TO FEBRUARY 29, 2028 (FIVE YEARS).**

(Glen McClintock, ZSFG Director of Social Services, Department of Care Coordination)

- 7) **FOR ACTION:** **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH EMERSON DIGITAL COLD CHAIN, INC. DBA COOPER-ATKINS, IN THE AMOUNT OF \$645,468, TO SECURE MAINTENANCE AND UPKEEP SERVICES OF THE NETWORK OF TEMPTRAK TEMPERATURE MONITORING DEVICES CURRENTLY IN USE BY THE DEPARTMENT OF PUBLIC HEALTH FOR THE TERM OF MARCH 1, 2023, TO FEBRUARY 29, 2028 (FIVE YEARS).**

(Greg Chase, Director of ZSFG Facilities)

- 8) **FOR DISCUSSION:** **DPH REVENUE AND EXPENDITURE PROJECTION REPORT: SECOND QUARTER FY22-23**

(Jenny Louie, DPH CFO)

THE COMMITTEE WILL DISCUSS THE DPH SECOND QUARTER FINANCIAL REPORT FOR FY22-23.

- 9) **EMERGING ISSUES**

OPPORTUNITY WHEN COMMISSIONERS, THE DIRECTOR, AND THE PUBLIC MAY BRING UP TOPICS FOR DISCUSSION, PROVIDING THAT ANY ACTION IS DELAYED UNTIL PROPER NOTICE CAN BE GRANTED.

- 10) **PUBLIC COMMENT**

AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT. PLEASE SEE PAGE 4 OF THIS AGENDA FOR INFORMATION REGARDING INSTRUCTIONS FOR MAKING PUBLIC COMMENT

- 11) **ADJOURNMENT**

- \* Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #309, telephone 554-2666. If any materials related to an item on this agenda have been distributed to the Health Commission after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.

### **Accessible Meeting Policy**

101 Grove Street, room 300 is wheelchair accessible. This meeting will be broadcast and captioned on SFGovTV; it may also be viewed on Webex.

To make a request to be given accommodation due to disability in regard to making public comment, please email your request to [HealthCommission.DPH@sfdph.org](mailto:HealthCommission.DPH@sfdph.org) or leave a voicemail message at (415)554-2666 no later than two (2) hours before the start of the meeting.

To access the meeting remotely as an accommodation, please see instructions for how to use Webex for the purposes of remote public comment on page 5 of this agenda. Please note that this information is also used by other members of the public providing remote public comment.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

### **Cell Phone and/or Sound Producing Electronic Device Usage at Hearings**

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

### **Know Your Rights under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force Administrator by mail to, 1 Dr. Carlton b. Goodlett Place, Room 244, San Francisco, CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org). Citizens may obtain a free copy of the Sunshine Ordinance by contacting the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/sunshine>.

### **Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112 or visit its website at <http://www.sfgov.org/ethics>.

### Remote Meeting Access Information

Members of the public may attend the meeting in person at 101 Grove Street, room 300, or view the meeting via the link below. Anyone attending the meeting in person is encouraged to wear a mask throughout the meeting.

NOTE: Depending on your broadband/WIFI connection, there may be a delay when viewing the meeting live.

<https://sfdph.webex.com/sfdph/j.php?MTID=md1688d26808b17ebeefa3025209fa767>

**PUBLIC COMMENT CALL-IN: 415-655-0003/ Access Code: 2467 812 9816#**

Enter Webinar Password: 5683

*(There is no delay when listening to the meeting using this number.)*

#### Information Regarding Providing Remote Public Comment

***Please note there is an added step in this process due to a Webex system change***

- Each individual may comment 1 time per agenda item.
- Each individual may speak for up to 3 minutes; after which time the line is automatically silenced.
- To make public comment on a specific agenda item, dial in using the information above, when the item is called.
- Dial “\*3” to be added to the public comment queue for this item.
- When it is your time to speak, you will hear “You’re being asked to unmute yourself. Press \*6 to unmute yourself.”
- Ensure you are in a quiet location.
- Before you speak, mute the sound of any equipment around you including televisions, radios, and computers. It is especially important that you ***mute your computer*** so there is no echo sound when you speak.
- You are encouraged to state your name clearly. As soon as you speak, your time allotment will begin.
- After you speak, you will go back to listening mode. You may stay on the line to provide public comment on another item.